



MINUTES
MANSFIELD ADVOCATES FOR CHILDREN
 Wednesday, August 4, 2010
 6:00-8:00 PM
 Council Chambers- Town Hall

PRESENT: J. Higham, E. Gresh (staff), MJ Newman, S. Baxter (staff), F. Baruzzi (staff), G. Bent (Co-Chair), L. Dahn, J. Stoughton (Co-Chair), Julie Suedmeyer (United Way), A. Bloom, Kathleen Dorgan (guest), V. Fry, L. Holle, K. Grunwald (staff), P. Braithwaite
REGRETS: J. Goldman, T. Berthelot, A. Lapsis, J. Greene, K. Paulhus, L. Young

Result Statement: All Mansfield Children ages birth through 8 years old will be healthy, successful learners connected to the community.

TOPIC	DISCUSSION	OUTCOME/ ACTIONS
Actions needed	<p>-Welcome: J. Stoughton called the meeting to order at 6:07. She and Gloria will alternate facilitating the meeting and functioning as the time keeper.</p> <p>-Adopt minutes of June 2, 2010</p> <p>-Introductions: S. Baxter introduced Emily Gresh as our new Program Assistant & Julie Suedmeyer from the United Way. Julie will be talking about the role of the United Way as the Collaborative Agent. Members introduced themselves.</p>	Minutes were adopted as written.
Ice Breaker	Group Exercise: MJ Newman led the group in an 'ice breaker' exercise.	
Self-Assessment Tool	Summary of Results of Self-Assessment Tool: E. Gresh presented results of the self-assessment tool; all areas of the assessment identify that there is work needed. MJ Newman presented a tool that large groups can use to attempt to reach consensus. K. Grunwald asked members to think about consensus as not unanimity, but the loyal minority agreeing to support the majority decision. J. Stoughton talked about the importance of hearing all viewpoints. She suggested that we place the issue of decision-making on the agenda for our next meeting to determine how we want to handle this; refine the	Include the topic of decision-making on the agenda for our next meeting. Be prepared to provide input regarding decision-making.

	<p>idea a little better. S. Baxter: what kinds of decisions do we need to reserve this process for? A. Bloom: because this collaborative is tied together around a grant, not all are privy to all of the information. She feels that the self-assessment results are positive, but not all members are always comfortable with the decisions made. This may be related to the fact that some decisions need to be made at the executive level; not all decisions are made at the collaborative level.</p>	
Collaborative Agent/ Sponsor	<p>Background of MAC relationship with United Way; role of Collaborative Sponsor: Julie Suedmeyer provided some background information, including her responsibility for overseeing children's initiatives. As Collaborative Sponsor, the United Way is responsible for ensuring that we are meeting the deliverables of the grant. Also, her role is to be part of the decision-making process regarding spending grant funds. Julie will be attending some collaborative meetings along with Executive Council meetings, and will provide support and serve as a resource to us. J. Higham asked if this will be similar to the role that Kim Russo played: she is not here to help with the planning process, but the same in terms of providing support. How is this similar to Cindy Guerrer's role: Cindy will still serve as the Graustein liaison. Graustein's expectation is that the Collaborative Sponsor will be an active member of the collaborative. Julie is a permanent employee of the United Way, and will continue to be involved with us as long as her role remains the same.</p>	
Action Plans	<p>Developing an effective Action Plan; example from Health Team: G. Bent explained that this is the task for teams tonight; she handed out an example of how to do this using one of the Health Team strategies. She walked us through the process of creating an Action Plan. Part of moving from talk to action involves identifying a piece of data that a strategy can have an impact on.</p> <p>Gloria went on to describe an opportunity to partner with the CHART/ACHIEVE initiative on a health strategy to promote a farm-to-table meal with a presentation by David Katz on "Farm to Feet to the Future of our children". Question raised as to whether or not we can make a financial</p>	<p>Teams will work on an Action Plan for their highest priority Indicator.</p>

	<p>contribution to this event? J. Stoughton asked if other CHART communities will be contributing? J. Higham asked about what other contributions the collaborative might be asked to make to this event. J. Suedmeyer suggested that this provides an opportunity to highlight our work and bring other partners to the table. She also suggested that the revenue from tickets could defray the cost of the speaker. J. Higham asked if the Health Team is in support of this. A. Bloom clarified that this event will happen whether or not MAC serves as a co-sponsor in some capacity. F. Baruzzi suggested that CTN might be willing to broadcast Dr. Katz's presentation, and it may be possible to get broader use of this message (in the schools, etc.). G. Bent suggested that the collaborative ask collaborative members to decide if we should be a partner, and would be willing to contribute financially? Can we send this to the Executive Council? A. Bloom feels that contributing to bringing in the speaker is consistent with our plan and supports a major initiative.</p>	<p>Agreed that we would like to be a co-sponsor of this event, and will defer to the Executive Committee and the Collaborative Sponsor to determine the extent of the contribution.</p>
MOAs	<p>How to make MOAs more clear and specific: K. Grunwald made a brief presentation from the Performance Management and Accountability Institute. The terms MOA and MOU are used interchangeably, but an MOA is sometimes seen as being more formal and contractual. The MOA should be thought of as mutual and identifying benefits to both partners.</p>	<p>Teams should identify partners requiring MOU's and try to be as specific as possible re: data and other expectations.</p>
Team Assignments	<p>Work on Action Plan for highest priority Indicator MOAs: does your team have enough; are they specific enough? Budget needs: what does your team need for data collection?</p>	

Meeting adjourned to Team Meetings at 7:30 PM

Respectfully submitted,
Kevin Grunwald